



Approved Minutes Draft

Regular City of Athol City Council Meeting
Held in the Council Room in City Hall

Tuesday, November 6, 2018
7:00pm Regular Council Meeting

Mayor Zichko called meeting to order: 7:02 P.M Visitors please sign in.
PLEDGE OF ALLEGIANCE ROLL CALL:

Present: Mayor Zichko; Councilman McDaniel; Councilman Hill; Councilman Spencer; Councilwoman Denis;
Clerk/Treasurer- Lori Yarbrough; Public Works-Anthony Brandt; Not Present: Planner; & Attorney.

OTHER BUSINESS: Dan Ratcliff, four (4) Anonymous complaints received. – Mayor stated since we have received 4 anonymous can't respond directly to them but feels that the city has been already working on it. Councilman Hill asked why this is on the agenda and what's the motive behind it never seen complaints on here before? Mayor responded wanted to address we can't respond or act really on anonymous complaints. Lori added our city attorney said it's the mayors call if she wanted to address on the agenda, further these particular complaints are really directed at the mayor and councils' decisions and thought you would want to be aware of it.

ACTION ITEMS:

1) APPROVAL OF THE October 16th REGULAR MEETING MINUTES:

Motion by McDaniel, seconded by Hill that we approve the last regular meeting on the 16th, minutes without amendments. *DISCUSSION All in favor- **Motion passed. ACTION ITEM**

2) APPROVAL OF THE October 23th SPECIAL MEETING MINUTES:

Motion by Spencer, seconded by Denis that we approve a brief of the workshop/special meeting on the 23rd, as the minutes without amendments. this was to discuss the upcoming Bond Election. *DISCUSSION All in favor- **Motion passed. ACTION ITEM**

3) APPROVAL OF THE November 1st WORKSHOP/SPECIAL MEETING MINUTES:

Motion by Hill, seconded by Denis that we approve the minutes for the workshop/special meeting on the 1st, minutes without amendments- this was to discuss the current draft of the Comprehensive Plan. *DISCUSSION All in favor- **Motion passed. ACTION ITEM**

4) APPROVAL OF BILLS AS SUBMITTED: Motion by Spencer, seconded by McDaniel that we approve paying Oct/Nov bills as submitted with the one amendment for adding the III-A bill. *DISCUSSION- Lori wanted to point out that the income survey was approved for \$2500, and it only ended up costing \$1,2019.30 as Nancy said that Tanya and Lori helped a lot more than expected. All in favor- **Motion passed. ACTION ITEM**

5) DISCUSSION/APPROVAL to Amend RESOLUTION 2017-07 the City Personnel Policy. Motion by McDaniel, seconded by Spencer that we approve amending the Personnel Policy specifically by adding the titles and job descriptions of Deputy City Clerk and Part-time Maintenance as presented. *DISCUSSION- **Roll Call: Hill-yes; Spencer-yes; McDaniel-yes; Denis-yes. Motion passed ACTION ITEM**

6) APPROVAL of the Selection for Grant Administrator if awarded the Community Development Block Grant. This is part of the Community Development Block Grant Application (CDBG) process. The request for

NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.

proposals were sent out and the applications were reviewed and scored. Motion by McDaniel, seconded by Hill to select Nancy Mabile with Panhandle Area Council (PAC) as the Grant Administrator of the CDBG, if the grant is awarded. *DISCUSSION Roll Call: Hill-yes; Spencer-yes; McDaniel-yes; Denis-yes. - Motion passed.

ACTION ITEM

7) APPROVAL/DISCUSSION of Applying for the Children Pedestrian Safety Program 2019 Application, with the help of Kyle from Keller Associates. (application deadline is 12/6/18) Motion by Spencer, seconded by McDaniel to approve Kyle from Keller to help us complete the grant application for the Children Pedestrian Safety program; not to exceed \$1,000.00 . *DISCUSSION Roll Call: Hill-yes; Spencer-yes; McDaniel-yes; Denis-yes. - Motion passed. **ACTION ITEM**

CHAMBER OF COMMERCE UPDATE- None

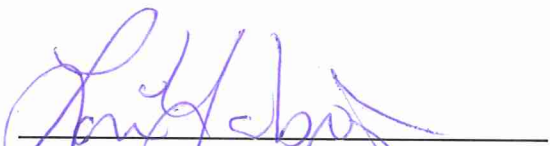
Mayor asked Public Works to give his staff report -Anthony to give his report at this time. He submitted a written report that identified the things he did this month regarding the water, street and parks or cemetery. He also shared he and Bob met with DEQ this past week, and they are encouraging the city to put together a Source Water Protection Plan, he asked if any of the council was interested in serving on this team. They would likely only meet once a year or as something come up. This team will help to create delineation of the source water area and help to identify sources of contamination and manage the source water area through implementation of regulatory and/or non-regulatory measures. And finally, to help prepare for the future through the development of a contingency plan that will provide guidance and direction, should a drinking water emergency arise. The Source Water Protection Plan (SWPP) will last for 5 years (2019-2023) and technical assistance will be provided by Idaho DEQ.

PUBLIC COMMENTS – 1) Dr. Becky Meyer Superintendent for Lakeland School District, wanted to share a few things. 1) She briefly discussed the districts process to hire and arm Athol elementary, the first armed school. Quite a rigorous process 136 plus page application and numerous other hurdles. Got 4 applicants and have it down to 2 now. In light of the rising issues and the last years 22-minute response time, they felt it was necessary. 2) A brief mention regarding student safety in the drop/off and pick-up zones and Menser and Davis streets; small parking lot area leads to needing more para-pros for the crossing guard staff. There are no sidewalks either, Athol is the worst for that. Just planting a seed that other cities, such as Rathdrum pay 50% of the wages for these crossing guards. She appreciates collaboration between agencies and likes hearing you discuss the crosswalks. She also shared that Athol elementary is now the 2nd highest enrollment and fastest grow in the district. With a net of 30 new students this year and it now serves 387 kids. They are bursting at the seams and are working on long-range planning as a whole for the district. 2) Peggy Cutler, Athol citizen- brought up a conversation she had last summer with the mayor regarding the trees on Menser, lack of student places to walk along the street and asked about the city removing trees in the right of way along Menser near the duplexes to provide a safer walking space.

ANNOUNCEMENTS City Council Spencer had 2 things: 1) he some people from the ABC Farmer’s Market have inquired about the city’s thoughts on using any of its smaller sliver pieces of land for a community garden. and 2) he’s heard about a lot of interest this year of why Athol doesn’t have a trunk or treat anywhere? Mayor Zichko then shared that Super 1 inquired about having one last minute this year, but due to lack of time it didn’t happen. They are very interested in having it next year in their parking lot. She gave the store manager some contact info on who she thought might be good contacts, and also mentioned to him contacting the Chamber of Commerce. / Staff- Lori asked about setting a date for another workshop to finish reviewing the draft of the comprehensive plan. A date of Thursday, November 29th at 4:00pm was set./ Mayor - nothing.

ADJOURNMENT at 7:43pm

ATTEST:


Lori Yarbrough, City Clerk/Treasurer
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Mary J. Zichko, Mayor

Approved at Council on 11/13/18